

**UTAH INFRASTRUCTURE AGENCY (UIA)**  

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**BOARD MEETING & PUBLIC HEARING MINUTES**  
June 12, 2023  
8:30 AM

UTOPIA FIBER OFFICES  
5858 SOUTH 900 EAST  
MURRAY, UTAH 84121

**Board Members Present:**

**Board Members Joining  
Electronically:**

Alex Jensen – Layton City, Chair  
Derek Oyler – Brigham City, First Vice Chair  
Brant Hanson – Centerville City, Second Vice Chair  
Nicole Cottle – West Valley City  
Nate Rockwood – Midvale City  
Mayor Carolyn Lundberg – Lindon City  
Brenn Bybee – Orem City  
Jason Sant – Alternate, Payson City  
Doug Hill – Alternate, Murray City

**Officers Present:**

Roger Timmerman – UIA Chief Executive Officer  
Jason Roberts – UIA Secretary/Treasurer  
Jeff Starkey – UIA General Counsel

**Others Present:**

Christa Evans – UTOPIA Board Secretary  
Kimberly McKinley – UTOPIA Chief Marketing Officer  
Jeff Erwin – UTOPIA Chief Operations Officer

**Others Joining  
Electronically:**

Aaron Leach – UTOPIA Chief Technology Officer  
Laura King – UTOPIA Chief Project Officer  
Laura Lewis – Financial Advisor, Lewis Young Robertson &  
Burningham

**1. WELCOME AND INTRODUCTIONS**

The UIA Board of Directors held a board meeting and public hearing on Monday, June 12, 2023. The meeting was live streamed to allow public viewing. UIA Chair Alex Jensen (Layton City) called the meeting to order at 8:32 AM. He welcomed all attendees.

UIA Total Votes Present: 439

UIA Majority Vote: 220

UIA 2/3 Vote: 293

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## **2. APPROVAL OF MINUTES – APRIL 10, 2023**

- [LINK: Substance of matters proposed, discussed, or decided](#)
- There was no discussion about the minutes.

**ACTION: Nicole Cottle (West Valley City) MOVED to approve the minutes from the UIA Board Meeting held April 10, 2023. Derek Oyler (Brigham City) SECONDED the motion. A voice vote was taken - vote was unanimous.**

## **3. PUBLIC HEARING**

- **PUBLIC HEARING TO ALLOW PUBLIC COMMENTS REGARDING THE FISCAL YEAR 2024 BUDGET FOR UTAH INFRASTRUCTURE AGENCY (UIA)**
- [LINK: Substance of matters proposed, discussed, or decided](#)
- Item presented by Mr. Jason Roberts, UIA Secretary/Treasurer
- The 2024 Board of Directors budget proposes the following changes from the executive budget:
  - Decreasing the Network Cost Allocation for UTOPIA salaries to UIA by \$1 million. This is due to the fact that UTOPIA employees will be spending a lot of time on the Bountiful Project, which is a UTOPIA project.
  - Increasing the Distribution to UIA by \$1 million. This will help cover debt service payments to Cities.

**ACTION: Carolyn Lundberg (Lindon City) MOVED to open the public hearing regarding the UIA FY 2024 Budget. Derek Oyler (Brigham City) SECONDED the motion. A roll call vote was taken - vote was unanimous.**

There were no public comments.

**ACTION: Derek Oyler (Brigham City) MOVED to close the public hearing regarding the UIA FY 2024 Budget. Nicole Cottle (West Valley City) SECONDED the motion. A roll call vote was taken - vote was unanimous.**

- **PUBLIC HEARING TO ALLOW PUBLIC COMMENTS REGARDING AMENDMENTS TO THE FISCAL YEAR 2023 BUDGET FOR UTAH INFRASTRUCTURE AGENCY (UIA)**
- [LINK: Substance of matters proposed, discussed, or decided](#)
- Item presented by Mr. Jason Roberts, UIA Secretary/Treasurer
- The budget revision covers two main items as follows:
  - The issuance of the West Haven bonds and the funding of that project.
  - \$100,000 overage in marketing expense to be covered by revenues.

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**ACTION: Derek Oyler (Brigham City) MOVED to open the public hearing regarding Amendments to the UIA FY 2023 Budget. Jason Sant (Payson City) SECONDED the motion. A roll call vote was taken - vote was unanimous.**

There were no public comments.

**ACTION: Brenn Bybee (Orem City) MOVED to close the public hearing regarding Amendments to the UIA FY 2023 Budget. Nicole Cottle (West Valley City) SECONDED the motion. A roll call vote was taken - vote was unanimous.**

**4. CONSIDER APPROVAL OF RESOLUTION 23-02: APPROVING AN ANNUAL BUDGET FOR FISCAL YEAR 2024, COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024.**

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Item presented during the public hearing.

**ACTION: Derek Oyler (Brigham City) MOVED to approve Resolution 23-02 approving an Annual Budget for Fiscal Year 2024, commencing July 1, 2023 and ending June 30, 2024. Jason Sant (Payson City) SECONDED the motion. A roll call vote was taken - vote was unanimous.**

**5. CONSIDER APPROVAL OF RESOLUTION 23-03: APPROVING AMENDMENTS TO THE ANNUAL BUDGET FOR FISCAL YEAR 2023, COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023.**

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Item presented during the public hearing.

**ACTION: Derek Oyler (Brigham City) MOVED to approve Resolution 23-03 approving Amendments to the Annual Budget for Fiscal Year 2023, commencing July 1, 2022 and ending June 30, 2023. Nicole Cottle (West Valley City) SECONDED the motion. A roll call vote was taken - vote was unanimous.**

**6. CONSIDER APPROVAL OF RESOLUTION 23-04: APPROVING THE SELECTION OF AN AUDITING FIRM TO PROVIDE PROFESSIONAL SERVICES TO UIA.**

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Item presented by Mr. Jason Roberts, UIA Secretary/Treasurer
- The auditor selection process involved issuing an RFP for services. The proposal looked at the Technical Experience of the Firm, Qualifications & Responsiveness of Staff, Responsiveness & Clarity of the Proposal, and Cost of the Services. Bids received were for a 5 year period. We received proposals from 4 firms. One of the firms withdrew prior to being interviewed.

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- The RFP was prepared using input from City Finance Directors from West Valley, Orem, and Layton who are on the UTOPIA/UIA Finance Committee. All of these individuals participated in the interviews of the firms and they were part of the scoring committee along with Jason Roberts.
- The recommendation of the Committee is Keddington and Christensen for our auditors. They are currently the auditors of both UIA and UTOPIA.

**ACTION: Carolyn Lundberg (Lindon City) MOVED to approve Resolution 23-04 approving the selection of an auditing firm to provide professional services to UIA. Brant Hanson (Centerville City) SECONDED the motion A roll call vote was taken - vote was unanimous.**

### **7. UIA FINANCIAL UPDATE**

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Item presented by Mr. Jason Roberts, UIA Secretary/Treasurer
- Projected budget vs. adopted budget
- Financial charts
  - 10 Year Monthly Recurring Revenue (Combined UIA & UTOPIA)
  - UIA Revenue v. Bond Obligation

### **8. UIA NETWORK UPDATE**

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Item presented by Mr. Roger Timmerman, UIA Chief Executive Officer
- Update on UTOPIA Project with Bountiful City
- Review subscriber report
- Looking for ways to report MDUs better

### **9. ADJOURN**

- [LINK: Substance of matters proposed, discussed, or decided](#)

There being no further business of the UIA Board of Directors, the meeting held on Monday, June 12, 2023, adjourned at 9:34 AM.

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I hereby certify the foregoing to be a true and accurate record of the proceedings of this meeting of the UIA Board of Directors.



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**Jason Roberts, UIA Secretary**

June 12, 2023

**Approved this 14<sup>th</sup> day of August, 2023**